

Information meeting dated 12 August 2010
Supply of drinking water to EUMM, ref. EuropeAid/130416/M/SUP/GE
Minutes of the Meeting

Participants:

EUMM:

Chief Logistics Officer, (H.S.)
 Chief Procurement Officer, (L.M.)
 Procurement Assistant, (K.A.)

Company representatives:

IDS Borjomi, Georgia (D.A., M.A.)

During the information meeting EUMM Chief Procurement Officer and Procurement Assistant briefed company representatives on the main objective of the contract and explained composition of tender dossier. Also, explained the procedure of tender submission and templates of all annexes. Chief of Logistics explained the key points of the technical specifications of the tender. The summary of questions and answers is demonstrated in the table below.

QUESTION	ANSWER
Would it be the price the only selection criteria?	Please, view art. 20 "Evaluation of tenders" of Instruction to tenderers. Thus, if the offer is satisfying the minimum technical requirements, the sole award criterion will be the price.
Who is eligible to participate? In case of large company should only the mother company participate?	Please, view art 3.1., 3.2., 3.3 - "Participation" of Instruction to tenderers. <i>"Participation in tendering is open to all legal persons participating either individually or in a grouping (consortium) ..."</i>
What are the delivery conditions? Would not it be better to deliver the supplies to the sites, if applicable?	Although in the tender dossier it is stipulated that the delivery should be made in Tbilisi EUMM HQ warehouse, the supplies can be delivered to the sites as well: EUMM Head Quarter in Tbilisi, Field Office Mtskheta , Field Office Gori, Field Office Zugdidi, if it does not have an impact on the unit price.