# ANNEX IX: PRE-FINANCING GUARANTEE FORM[[1]](#footnote-2)

**For the attention of**

**<Name and address of the contracting authority>**

**referred to below as the “contracting authority”**

**Subject: Guarantee No<…>**

Financing guarantee for the repayment of pre-financing payable under contract <Contract number and title**>** (please quote number and title in all correspondence)

We, the undersigned, <name and address of financial institution > hereby irrevocably declare that we guarantee as primary obligor, and not merely as a surety, on behalf of <name and address of the contractor>, hereinafter referred to as ‘the contractor’, the payment to the contracting authority of < amount of the pre-financing*>*  corresponding to the pre-financing as mentioned in Article 29 of the general conditions of the contract < contract number and title > concluded between the contractor and the contracting authority, hereinafter referred to as ‘the contract’.

Payment shall be made without objection or legal proceedings of any kind, upon receipt of your first written claim (sent by registered letter with confirmation or receipt) stating that the contractor has not repaid the pre-financing on request or that the contract has been terminated. We shall not delay the payment, nor shall we oppose it for any reason whatsoever. We shall not under any circumstances benefit from the defences of the security. We shall inform you in writing as soon as payment has been made.

We accept notably that no amendment to the terms of the contract can release us from our obligation under this guarantee. We waive the right to be informed of any change, addition or amendment of the contract. We note that the guarantee will be released in accordance with Article 30 of the general conditions [and in any case at the latest on (at the expiry of 18 months after the period of implementation of the tasks)][[2]](#footnote-3).

[Any request to pay under the terms of the guarantee must be countersigned by the Head of Delegation of the European Union or his designated empowered deputy as per the applicable Commission rules. In case of a temporary substitution of the contracting authority by the Commission, any request to pay will only be signed by the representative of the Commission, namely whether the head of delegation, his designated empowered deputy, or the authorised person at headquarters' level. (The whole paragraph should be deleted when the contracting authority is the European Union or the Beneficiary Country under indirect management in the framework of IPA)]

The law applicable to this guarantee shall be that of [If the contracting authority is the European Union and the financial institution issuing the guarantee is established outside the EU: Belgium] [(i) If the contracting authority is the European Union and the financial institution issuing the guarantee is established inside the EU; OR (ii) If the contracting authority is an authority in the partner country: <the country in which the financial institution issuing the guarantee is established>]. Any dispute arising out of or in connection with this guarantee shall be referred to the courts of [If the contracting authority is the European Union and the financial institution issuing the guarantee is established outside the EU: Belgium] [(i) If the contracting authority is the European Union and the financial institution issuing the guarantee is established inside the EU; OR (ii) If the contracting authority is an authority in the partner country: <the country in which the financial institution issuing the guarantee is established>].

This guarantee will come into force and will take effect on payment of the pre-financing to the contractor.

Name: …………………………… Name: ……………………………

Position: ………………… Position: …………………

Signature[[3]](#footnote-4): …………….. Signature2: ……………..

Date: <date> Date: <date>

1. Guidance on the verification of financial guarantees can be found in chapter 9.1 of the INTPA Companion. In indirect management, the contracting authority should seek guidance from the European Commission before accepting a financial guarantee. [↑](#footnote-ref-2)
2. This mention has to be inserted only where required, for example where the law applicable to the guarantee imposes a precise expiry date or where the guarantor can justify that he is unable to provide such a guarantee without expiry date. [↑](#footnote-ref-3)
3. The name(s) and position(s) of the persons signing on behalf of the guarantor must be shown in printed characters. Can be signed using a Qualified Electronic Signature (QES) Please note that only the qualified electronic signature (QES) within the meaning of Regulation (EU) No 910/2014 (eIDAS Regulation) will be accepted. [↑](#footnote-ref-4)